**FORM NO : 3.1.** **COURSE (SUBSTITUTIOR / EXEMPTION) FORM**

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| **T.C.****SELÇUK UNIVERSITY** **INSTITUTE OF HEALTH SCIENCES** |
|  **TO THE DEPARTMENT OF …………………...……………….** I took and succeeded the following written course(s) while I was enrolled in the .................. University ................... Institute .......................... Department. According to the relevant document I have attached, I would like to be exempted from the following courses. I kindly request you to take necessary action. Click here to enter a date Name Surname : Click here to enter text. Select an item  Signature :  |
| **STUDENT INFORMATION** |
| **Name-Surname** | Click or tap here to enter text. |
| **Student Number** | Click or tap here to enter text. |
| **Department** | Click or tap here to enter text. |
| **Program** | [ ]  Doctorate [ ]  Master’s Degree  |
| **Adaptation Period** | 20… - 20…. Bir öğe seçin. Term |
| **Advisor** | Click or tap here to enter text. |
| **Course taken Status** | [ ]  **Selçuk Uni.** [ ]  **Private Student** [ ]  **…………………. University**  |
| **Name of Seminar (if any, please write)** | **Click or tap here to enter text.** |
| **COURSES TO BE EXEMPTED FROM OUR INSTITUTE** |
| **COURSES TAKEN AND FINISHED SUCCESSFULLY IN THE SEMESTER OF** Bir öğe seçin. **IN 20…-20… ACADEMIC YEAR** |
| **Previously Completed Graduate Courses** | **Equivalent Courses** |
| **Course Code** |  **Course Name** | **Credit / ECTS** | **Success Grade** | **Code** |  **Course Name** | **Credit / ECTS** | **Numeric Grade** | **Letter Grade** |
| **3119071907** |  |  |  |  |  |  |  |  |
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| **COURSES TAKEN AND FINISHED SUCCESSFULLY IN THE SEMESTER OF** Bir öğe seçin. **IN 20…-20… ACADEMIC YEAR** |
| **Previously Completed Graduate Courses** | **Equivalent Courses** |
| **Course Code** |  **Course Name** | **Credit / ECTS** | **Success Grade** | **Code** |  **Course Name**  | **Credit / ECTS** | **Numeric Grade** | **Letter Grade** |
| **3219071907** |  |  |  |  |  |  |  |  |
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| **EXPLANATION**1. This form is filled in the computer and sent to the Graduate School together with the transcript document by taking the cover letter of the relevant Department and the decision of the Department Board.
2. The total credits of the courses to be counted as credits cannot exceed half of the total credits that students are required to take in the program they are currently attending. (The total of the courses to be counted as credits cannot exceed 30 ECTS for students in the Master's and PhD programs).
3. The conditions for students to be special students, to count courses from transfer or previous graduate programs, to be exempt from one or more courses and to reduce the duration accordingly are decided by the EYK with the proposal of the advisor and the approval of the EABDK.
4. If the compulsory course including the subjects of **"Scientific Research Techniques and Research and Publication Ethics"** has been taken in previous graduateprograms, this course is exempted and not counted as credit if it is documented.
5. Graduate courses taken from our university can be counted without matching the courses offered with the proposal of the advisor.
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